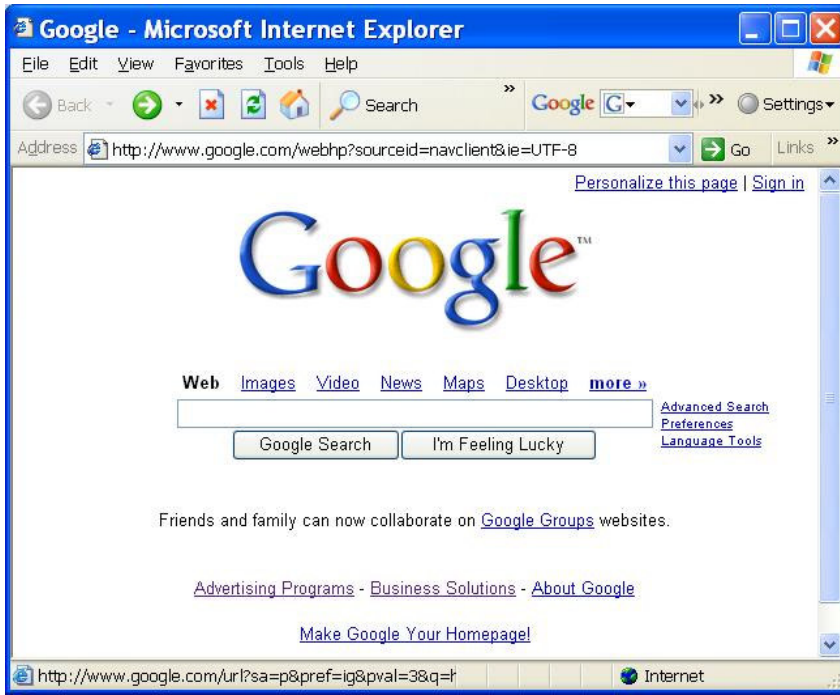# Verify Site/ Creating Google Sitemap

Steps 1-9: Setting up and Logging into your account.
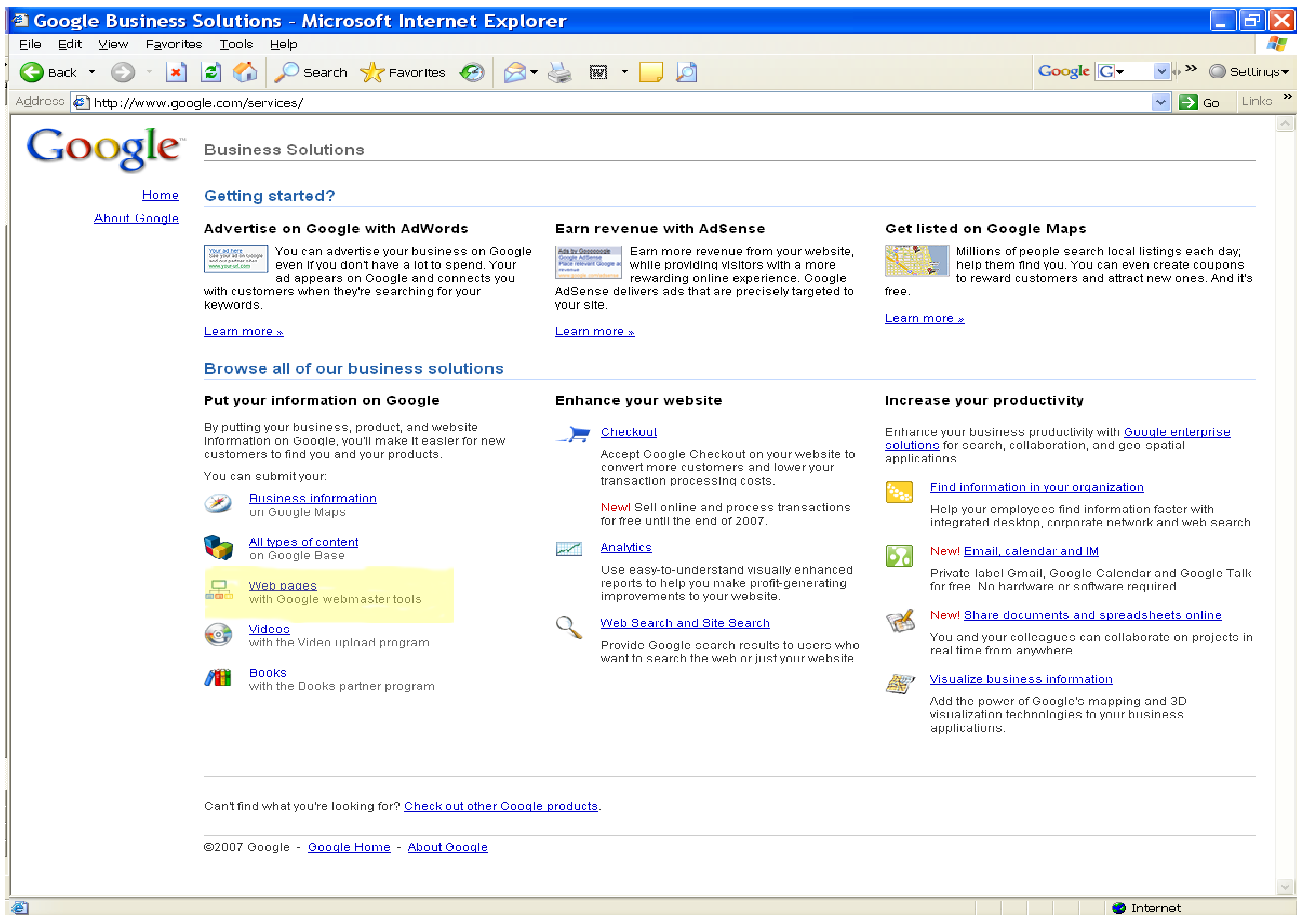
Step 1. Goto www.google.com.
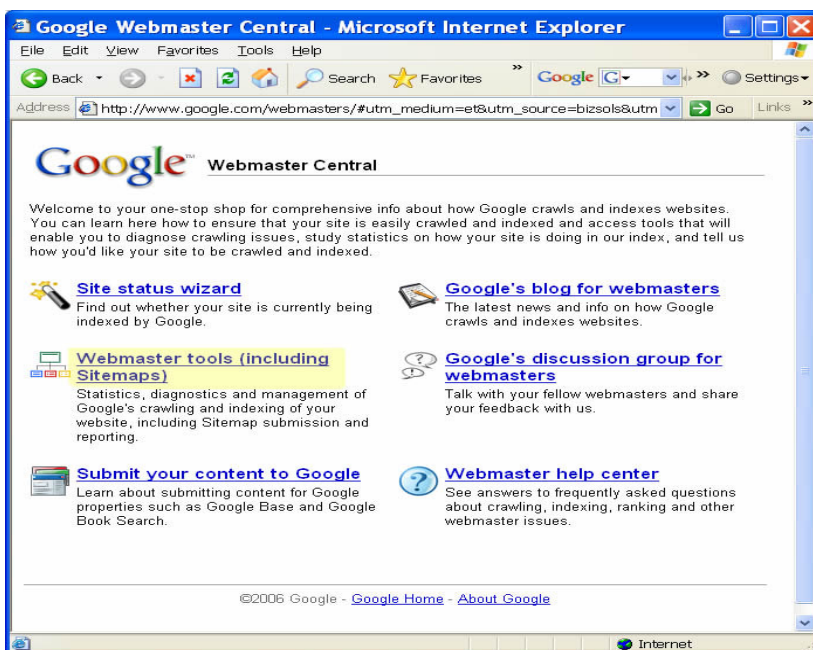

Step 2. Click on "**Business Solutions**"

Step 3. Click on "Web Pages"

Step 4. Click on "Webmaster tools (including Sitemaps)"

Note: If you have a Google account you can login.

Step 5. If not click on "Create a Google Account"

Step 6. Google Account Setup Screen
Fill in the form, Click "I Accept. Create my account". Located at the bottom of page.

Required information for Google account

Your current email address: `email@address.com`

e.g. myname@example.com. This will be used to sign-in to your account.

Choose a password: `••••••••`   Password strength: **Weak**

Minimum of 6 characters in length.

Re-enter password: `••••••••`

☐ Remember me on this computer.

Creating a Google Account will enable Search History. Search History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. Learn More

☑ Enable Personalized Search.

Get started with Google Webmaster Tools

Location: United States

Word Verification: Type the characters you see in the picture below.

decor

`decor` ♿
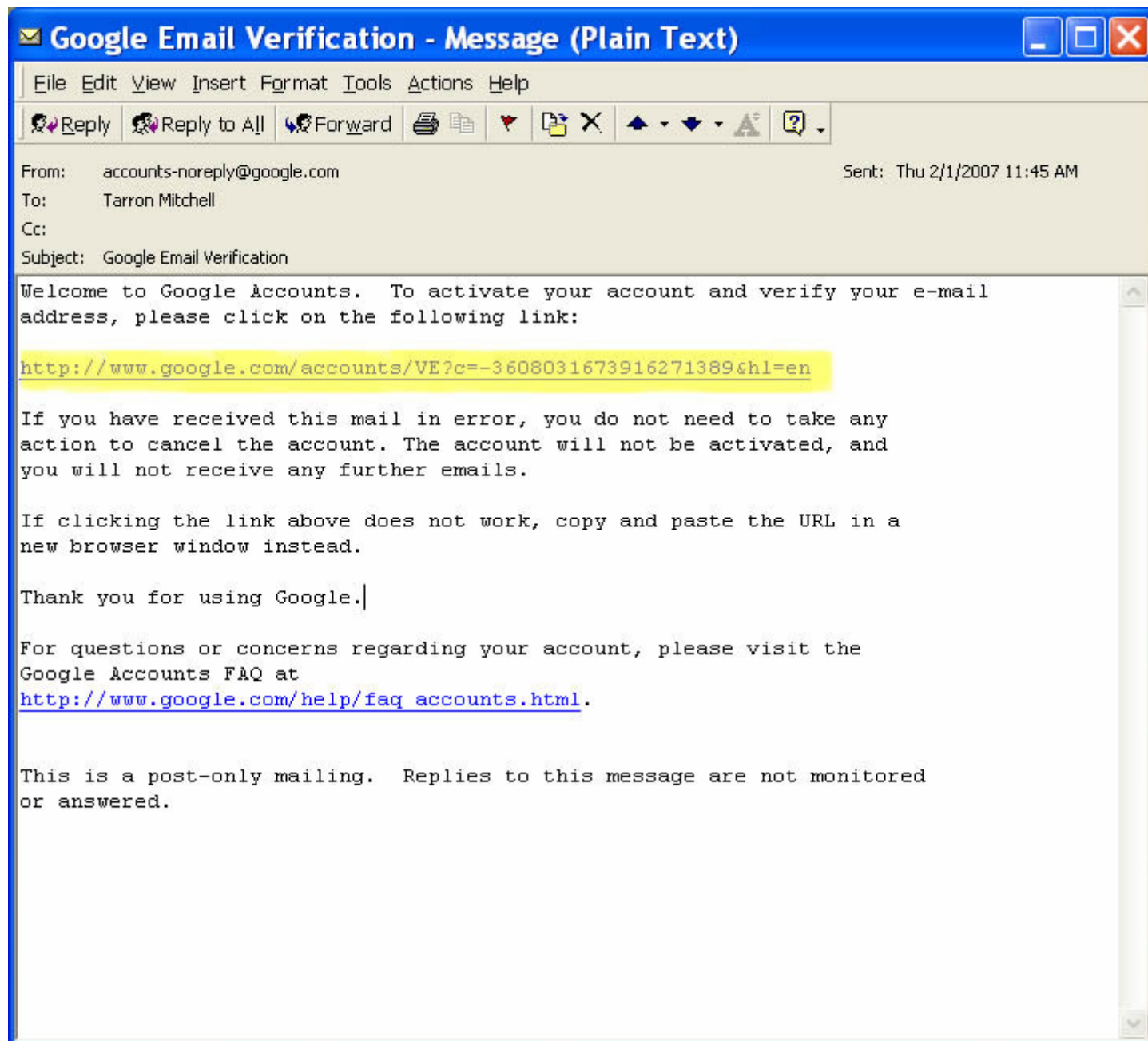
Letters are not case-sensitive

Terms of Service: Please check the Google Account information you've entered above (feel free to change anything you like), and review the Terms of Service below.
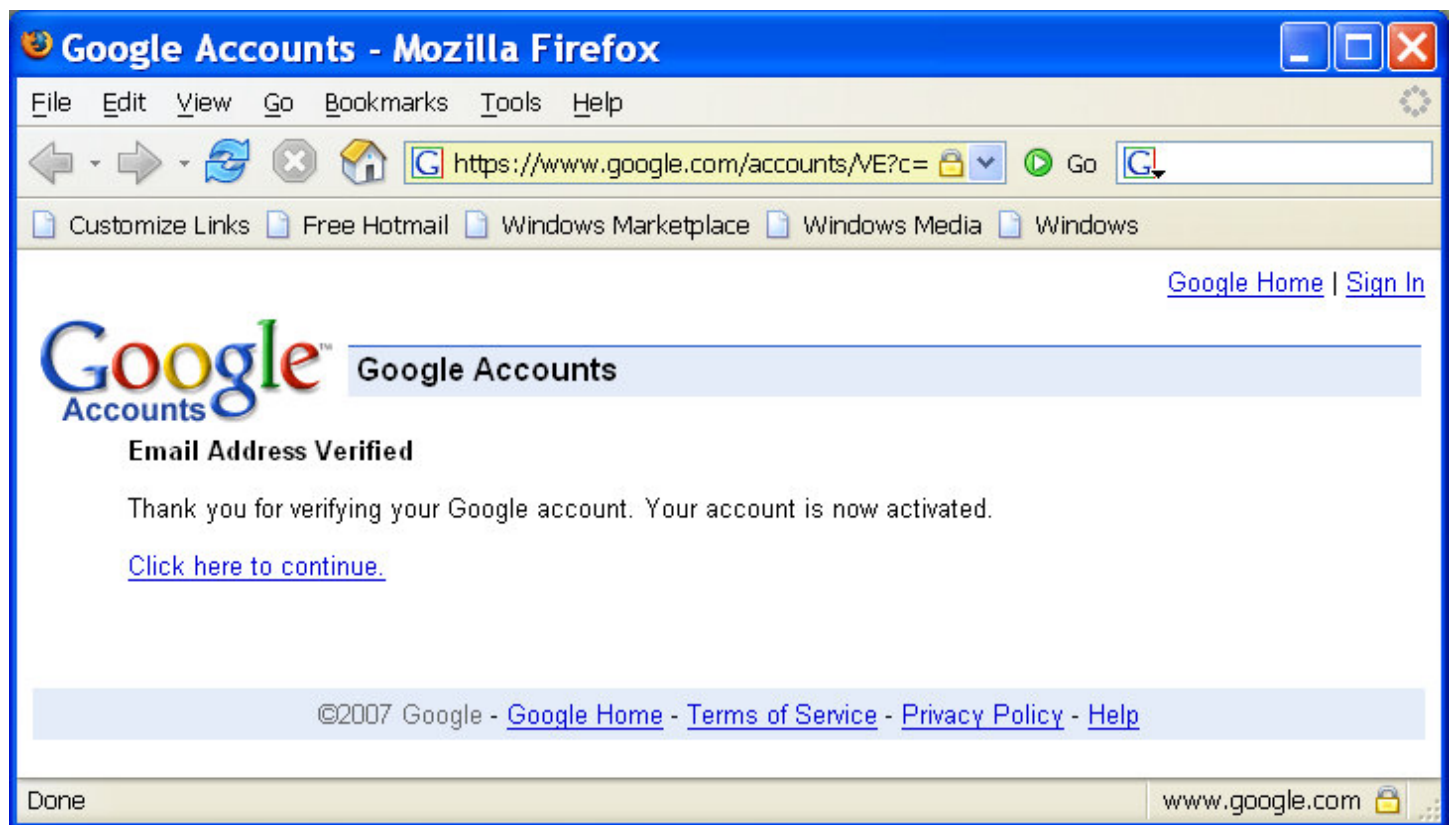
Printable Version

Welcome! By using Google's search engine or
other Google services ("Google Services"),
you agree to be bound by the following terms
and conditions (the "Terms of Service"). As

By clicking on 'I accept' below you are agreeing to the Terms of Service above and the Privacy Policy.

I accept. Create my account.

Step 7. After form has been submitted you will received an email to activate your account. Click on the link that you receive in that email to activate your account.

Google Email Verification - Message (Plain Text)

File Edit View Insert Format Tools Actions Help

Reply | Reply to All | Forward | ...

From:	accounts-noreply@google.com	Sent: Thu 2/1/2007 11:45 AM
To:	Tarron Mitchell	
Cc:		
Subject:	Google Email Verification	

```
Welcome to Google Accounts.  To activate your account and verify your e-mail
address, please click on the following link:

http://www.google.com/accounts/VE?c=-3608031673916271389&hl=en

If you have received this mail in error, you do not need to take any
action to cancel the account. The account will not be activated, and
you will not receive any further emails.

If clicking the link above does not work, copy and paste the URL in a
new browser window instead.

Thank you for using Google.|

For questions or concerns regarding your account, please visit the
Google Accounts FAQ at
http://www.google.com/help/faq accounts.html.


This is a post-only mailing.  Replies to this message are not monitored
or answered.
```

Step 8. Click on "**Click here to continue**"

Note: This action will bring you back to the Webmaster Tools Page.

Step 9. Click "**Insert email address and password and Sign In**"
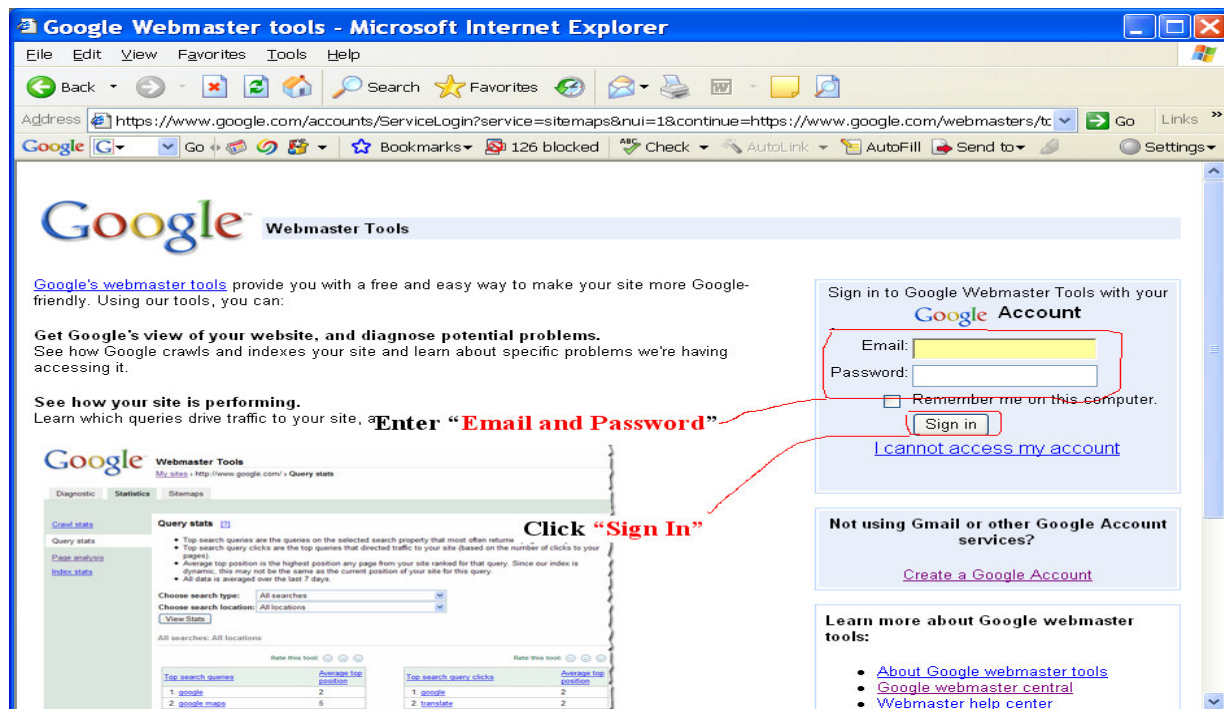
Steps 10-17: Verify your Site

Step 10. Next Add URL "http.www.domainname.com" to the Add Site field.

Click "OK"
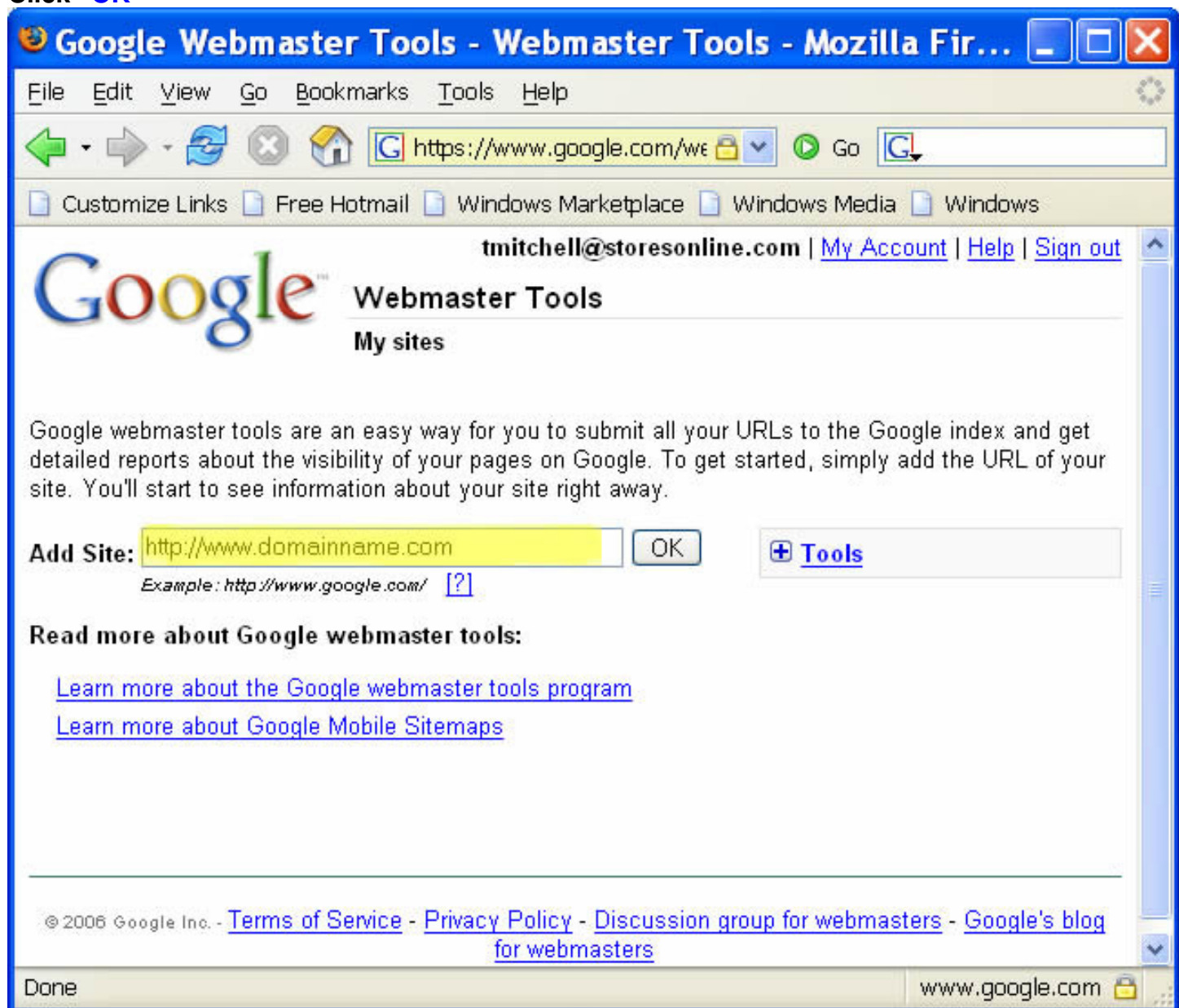
Step 11a. Verify Your Site: Click Text Link "Verify your site"

Step 12. Choose Verification Method
Click Dropdown and Select "Upload an HTML File"
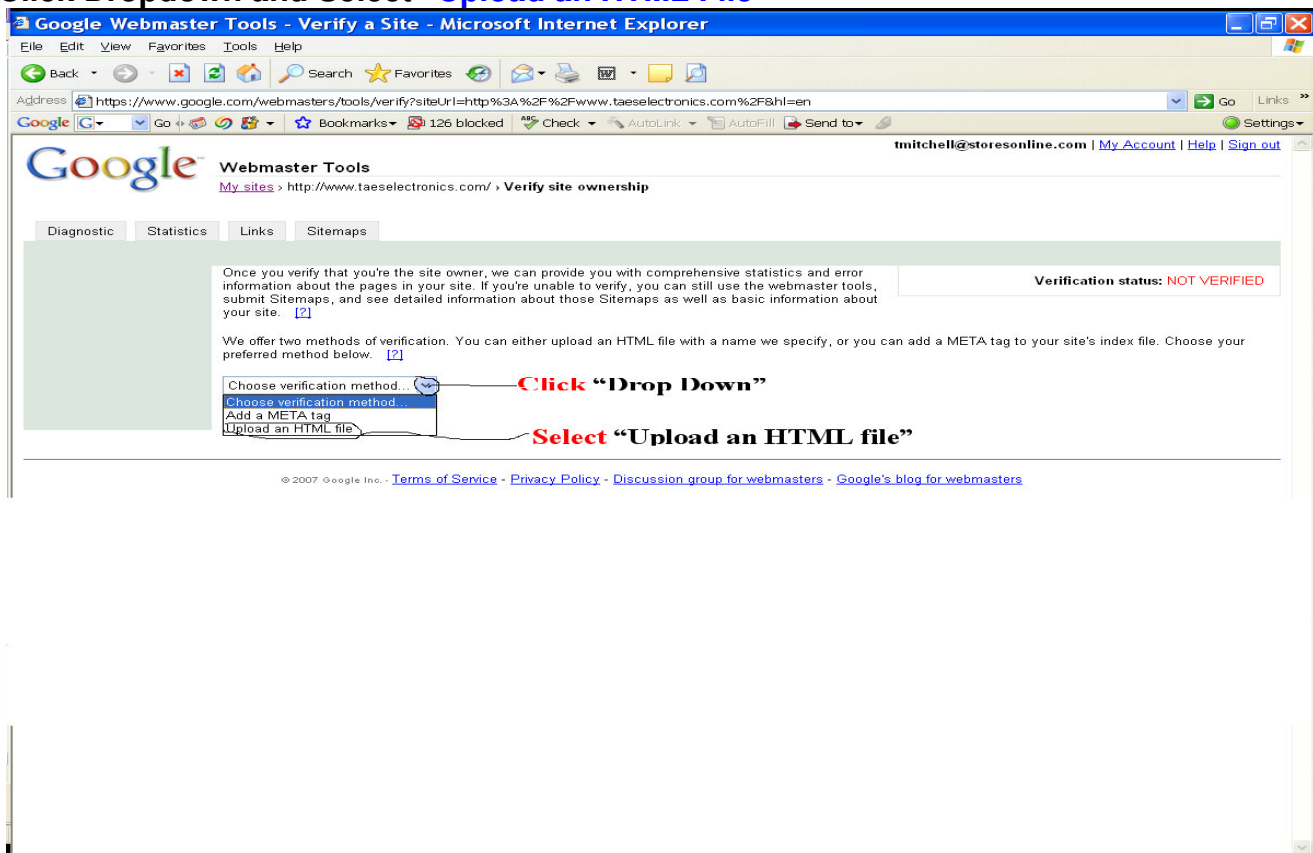
Step 13. Copy Verification Code.
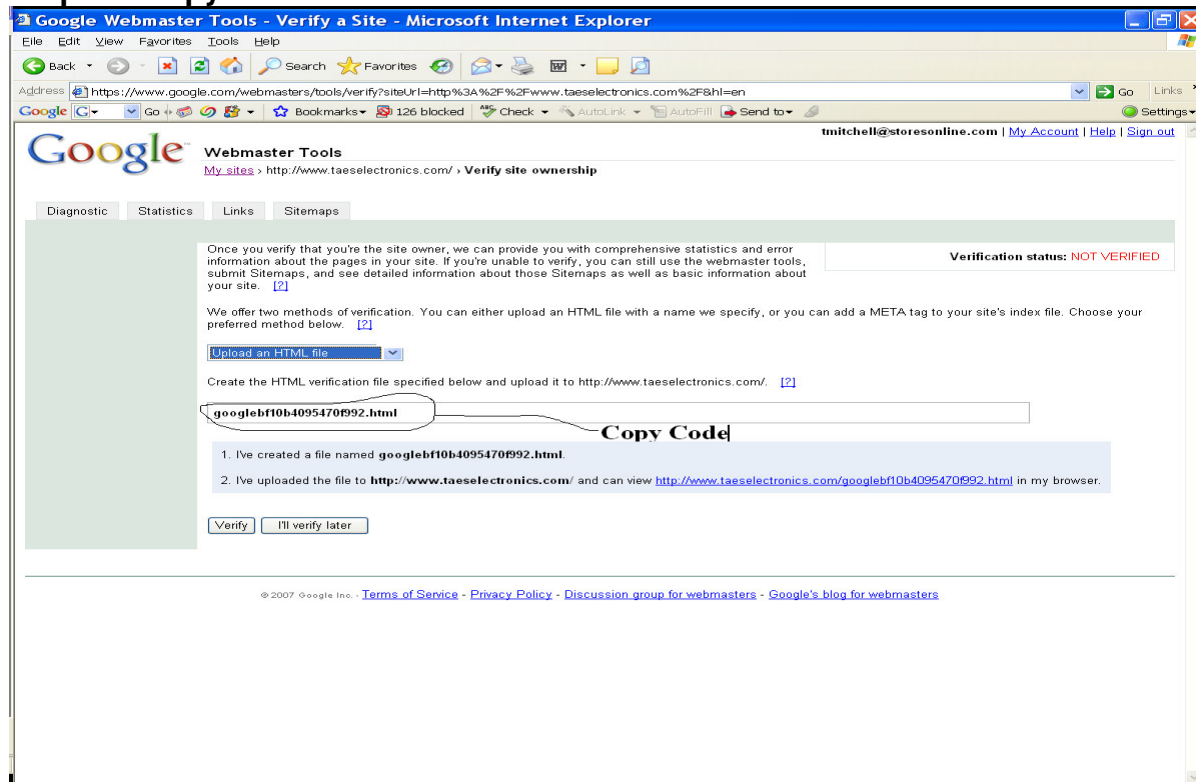
Note: Below are examples for entering Google Verification File in 4.0 and Pro. After completing one of the processes 4.0 or Pro. Please continue with process by returning to Google site and clicking "VERIFY" to complete the verification of your site.
See illustrations 16 and 17 below for completing verification.

Note: Please Publish Site After Adding Google File.

Step 14. 4.0 Site "Paste Google Verification code"
Example of code: "google2af636d0199e7391.html"

Step 15. Pro Site Steps

a. Add a page

b. Name it Google
c. Add Page Url
d. Paste Google Verification Code
e. Set as Default
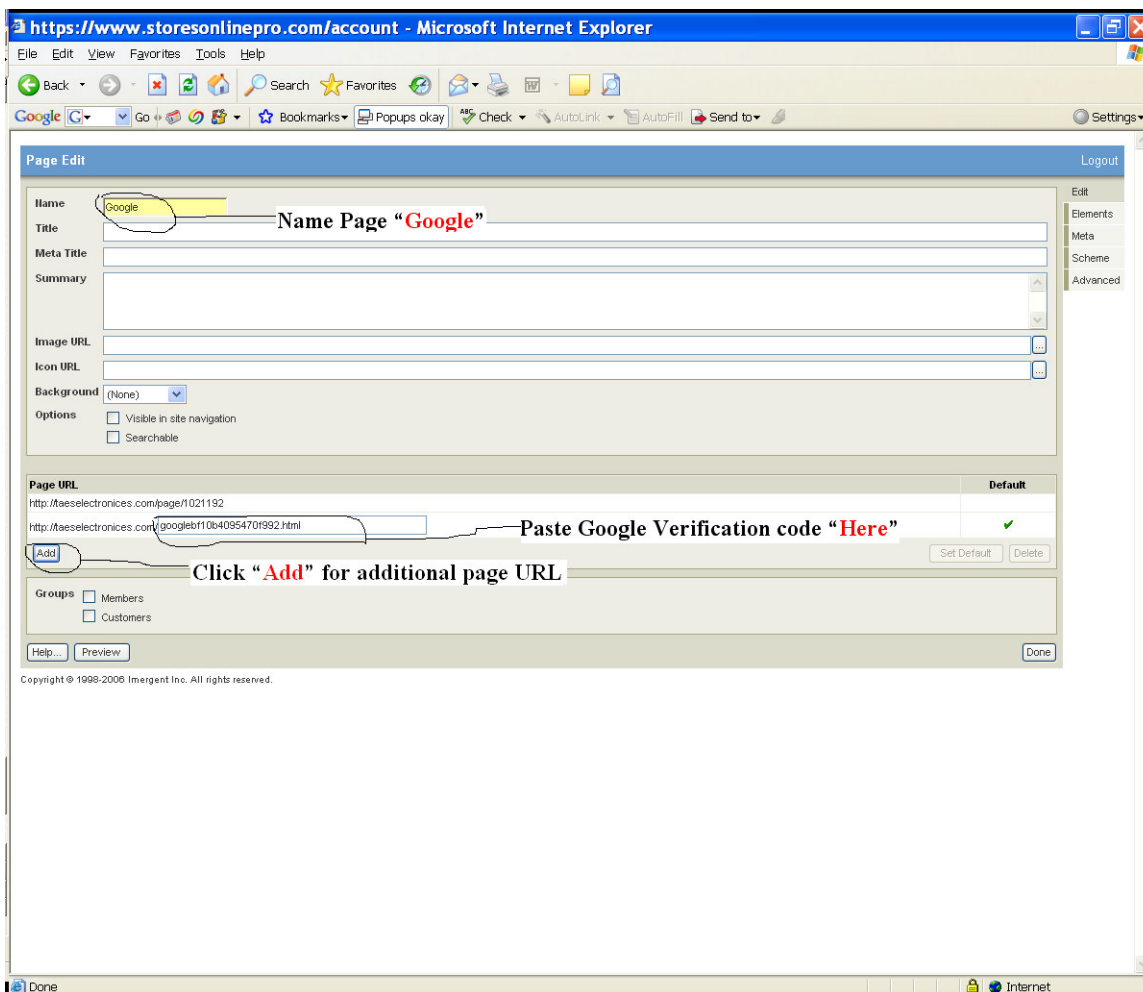
Note: Please Publish Site After Adding Google Verification Code.

Step 16. Click "Verify"

Step 17. Verified Page

Step 18. Generate sitemap.xml file.
 Go to http://sitemap.xmlecho.org/sitemap/
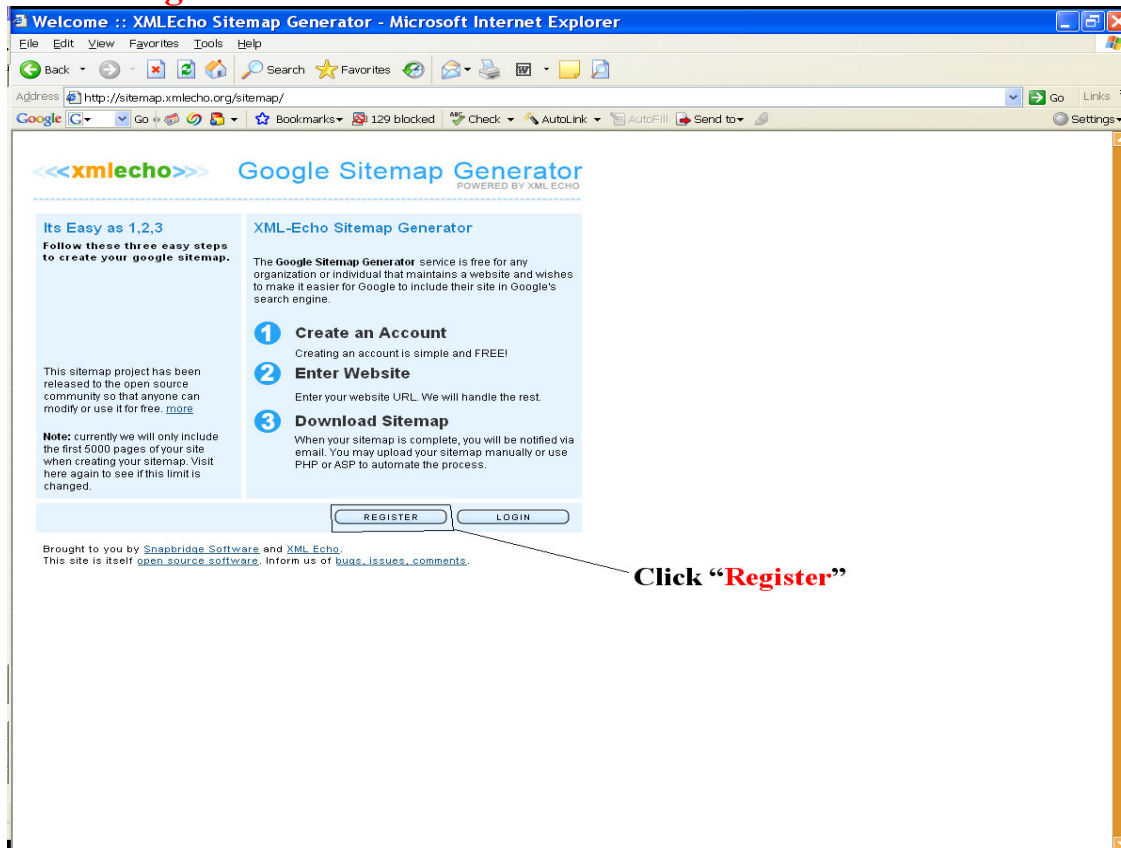
Click "Register"

a. Fill out Registration Form Click "Register":
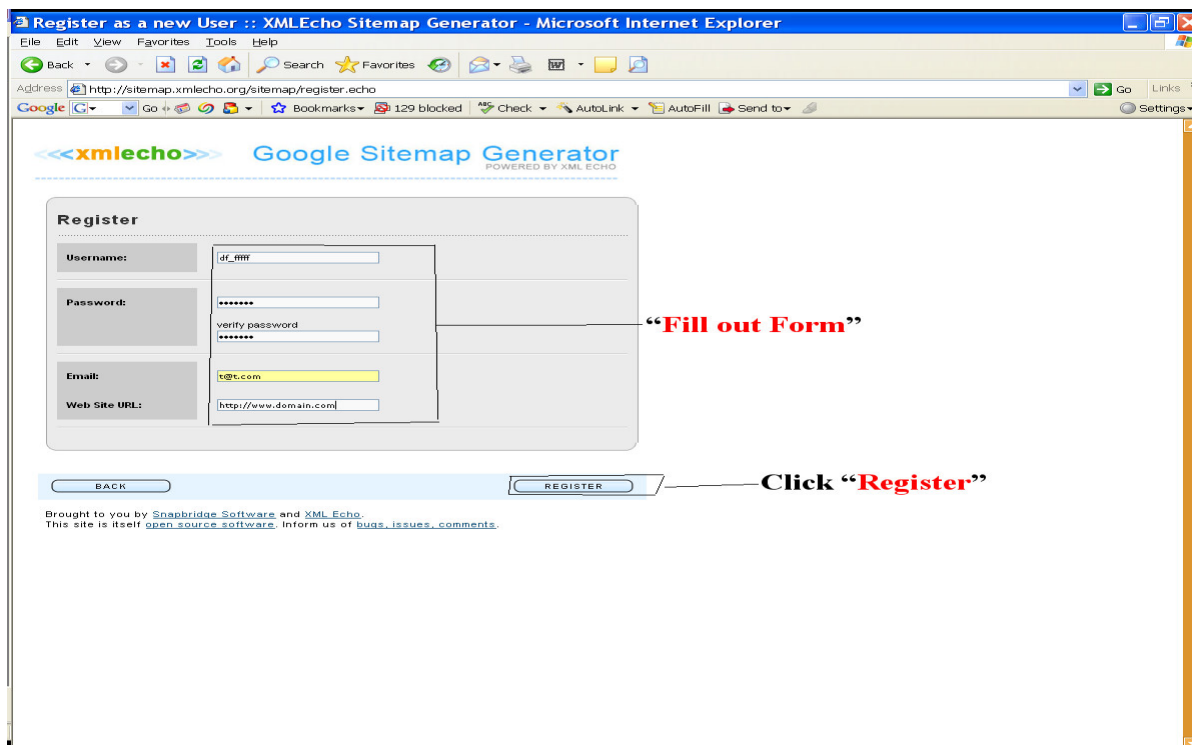
b. Enter "URL"
c. Click "Make Sitemap"

Enter "**URL**"

Click "**Make Sitemap**"
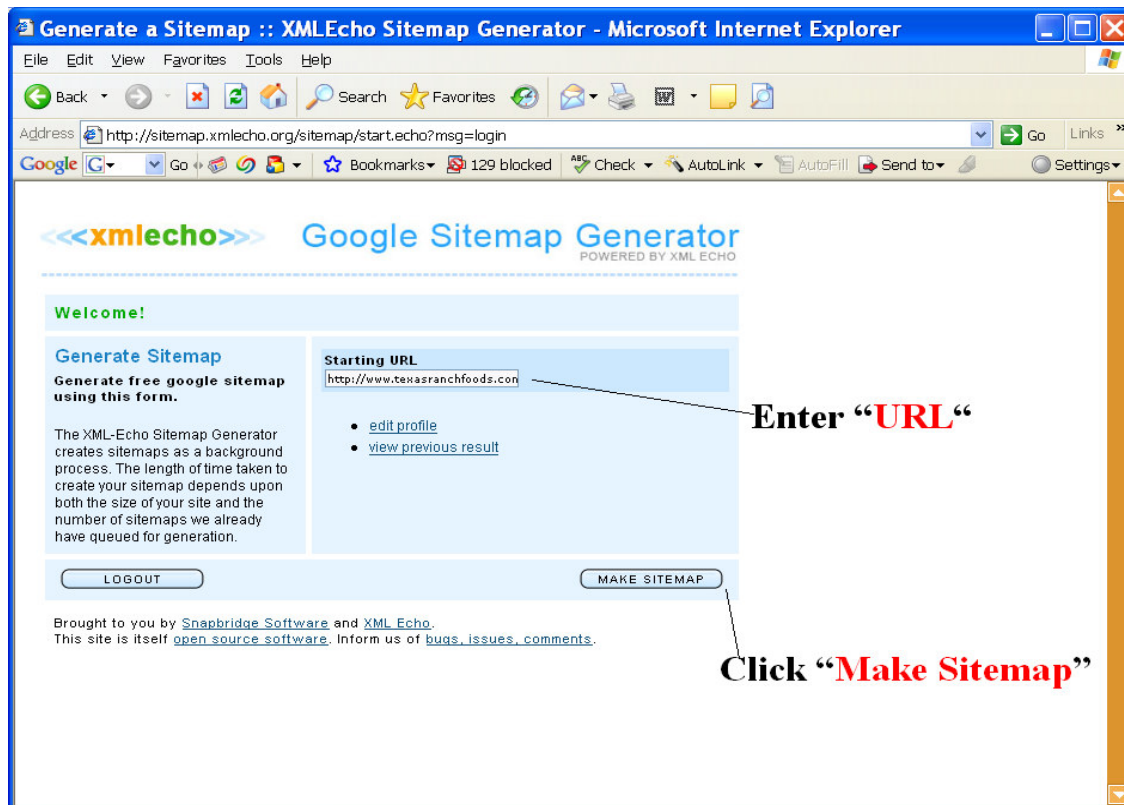
c. Sitemap Generating!

Generating Sitemap
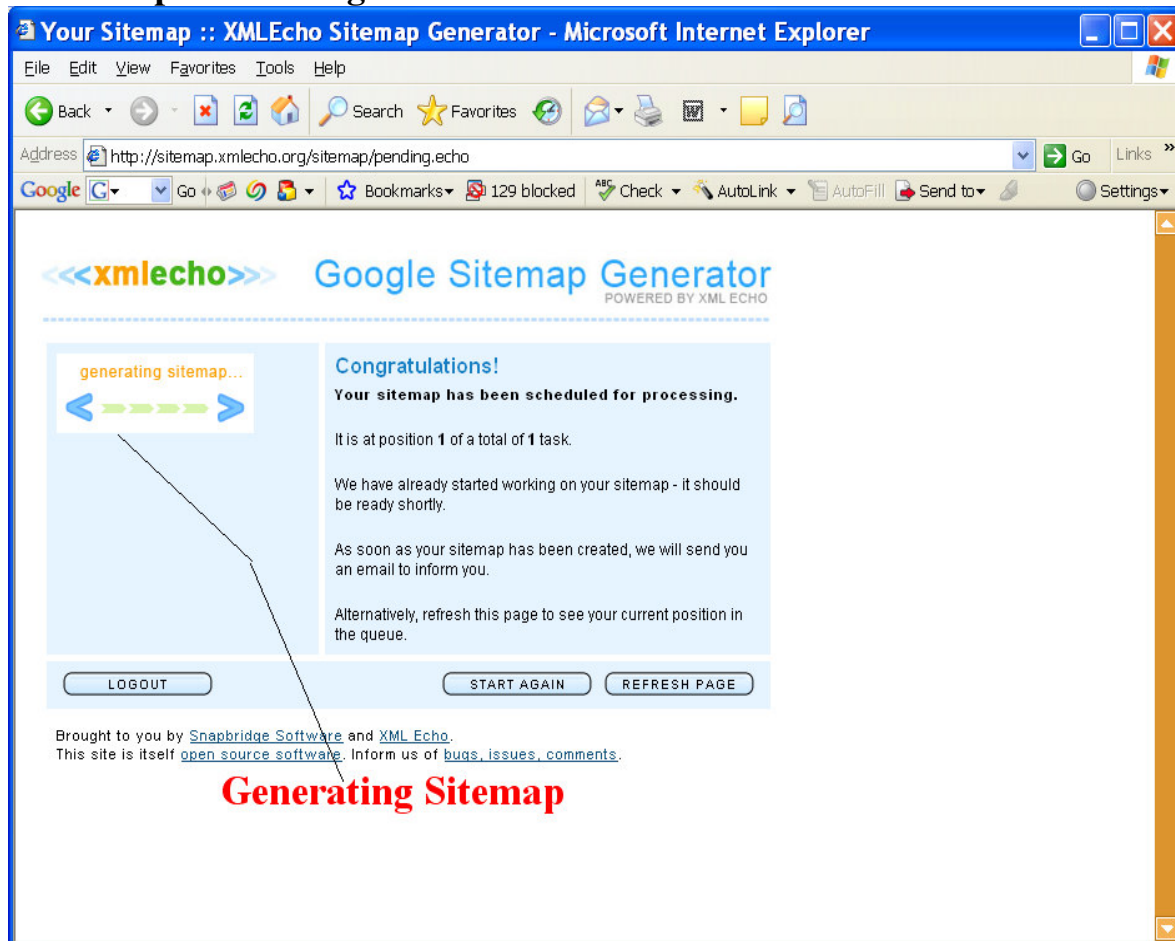
d. Congratulations! Click "View Sitemap"
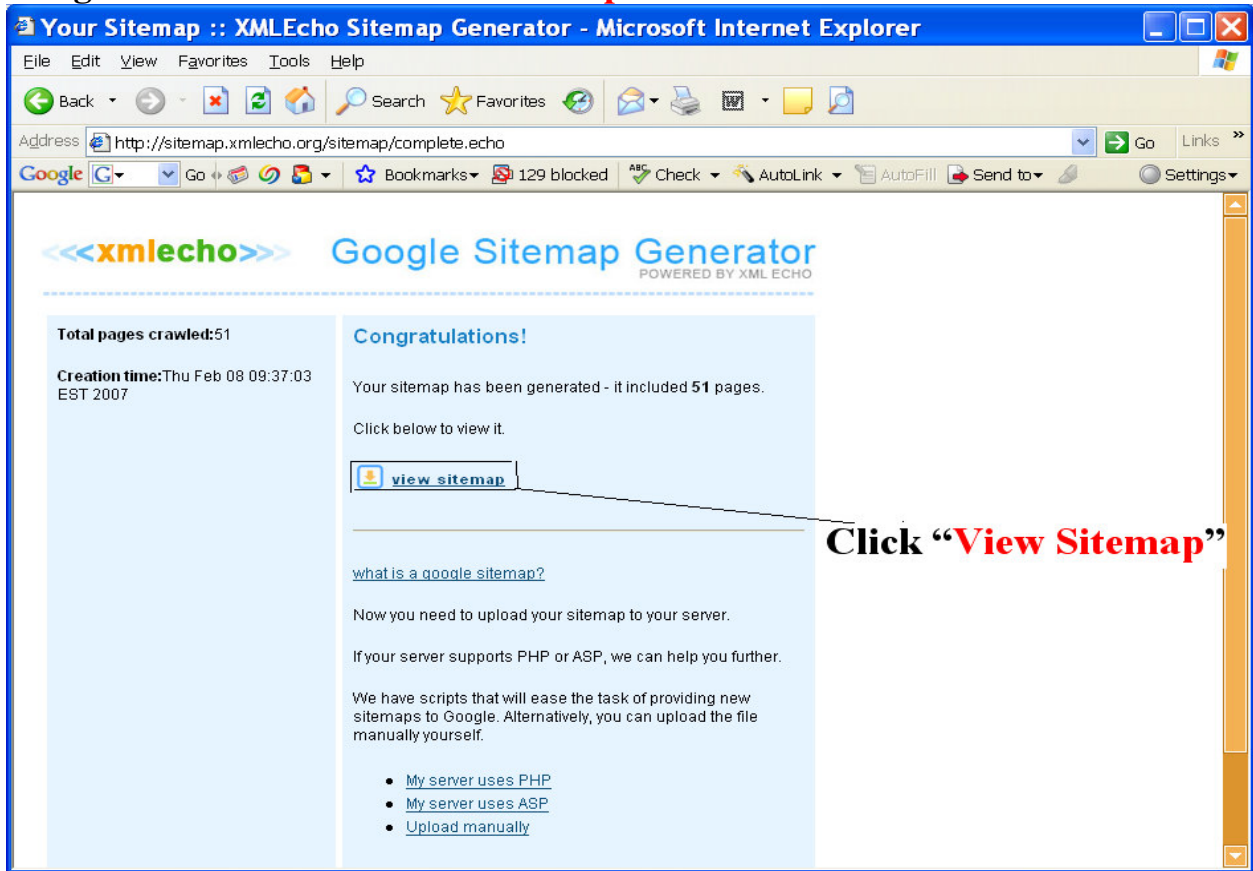
Generated XML Sitemap:
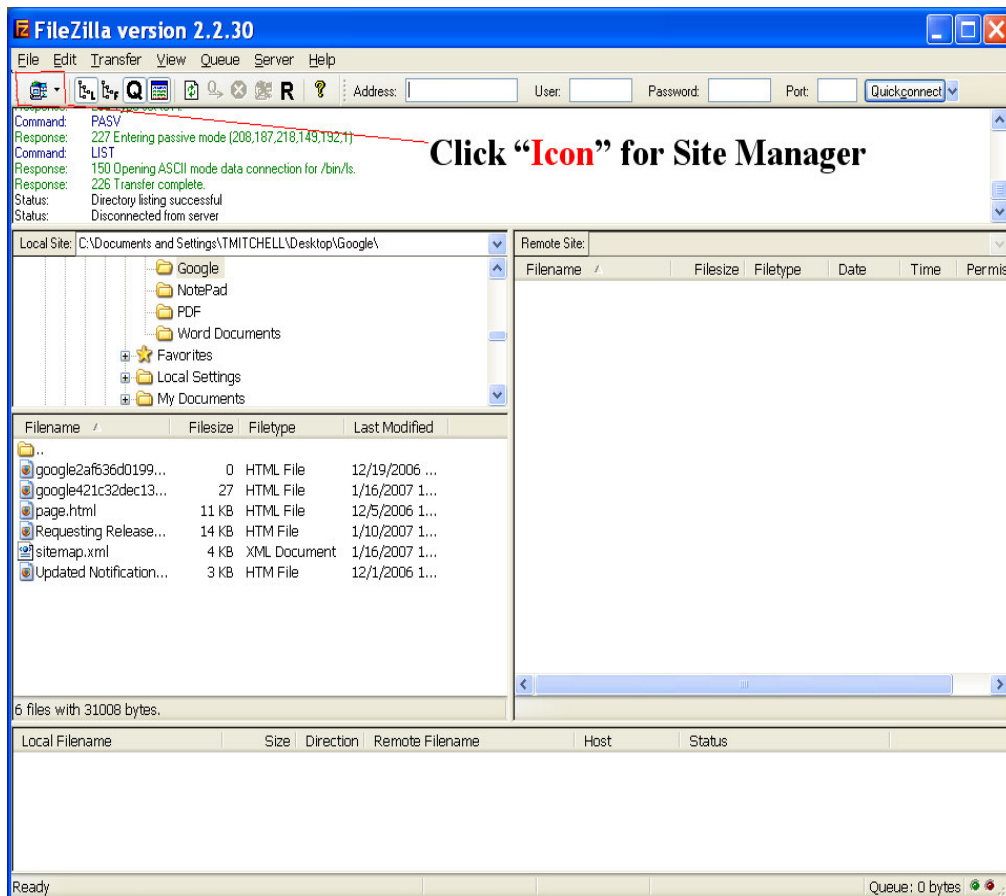
**e. Click "Save As"**
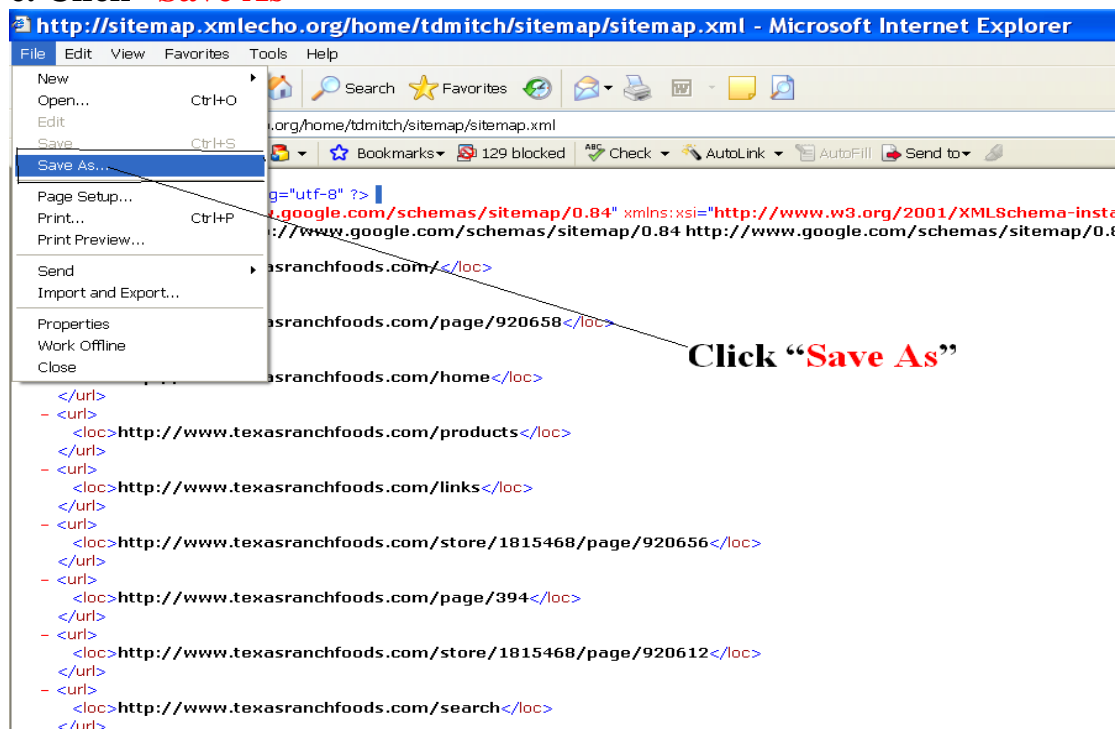
f. Click "Save"

Click "Save"
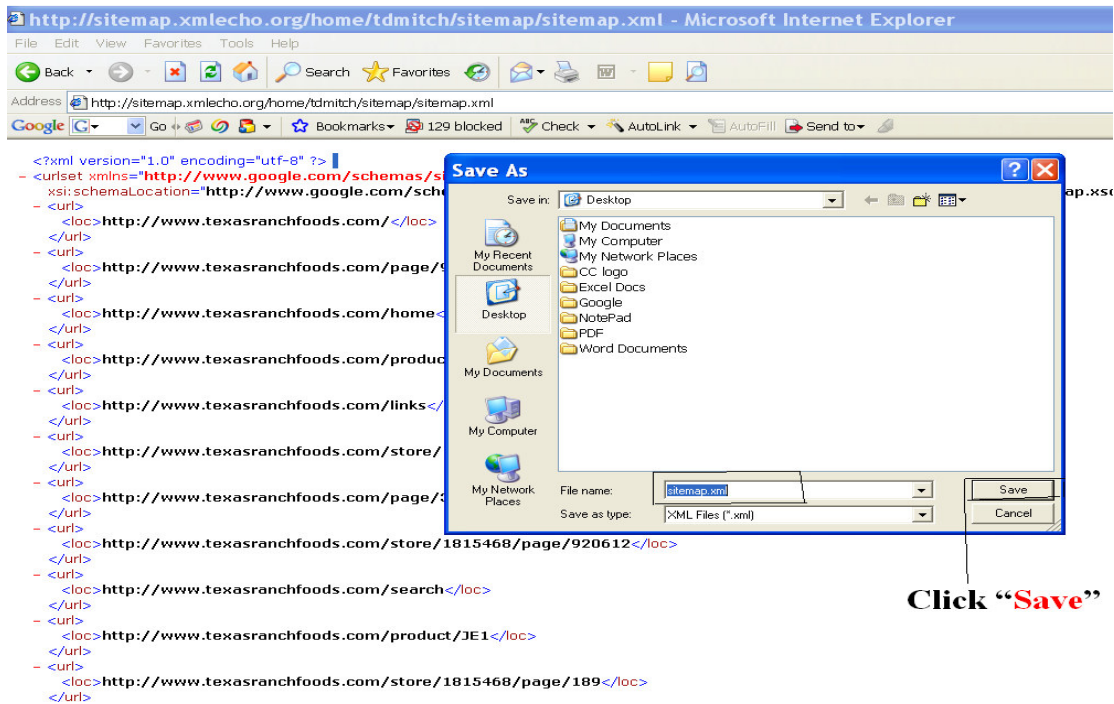
Step 19. Uploading "sitemap.xml" file using "FTP" (File Transfer Protocol).
Note: FTP or **File Transfer Protocol** is used to connect two computers over the Internet so that the user of one computer can transfer files and perform file commands on the other computer.
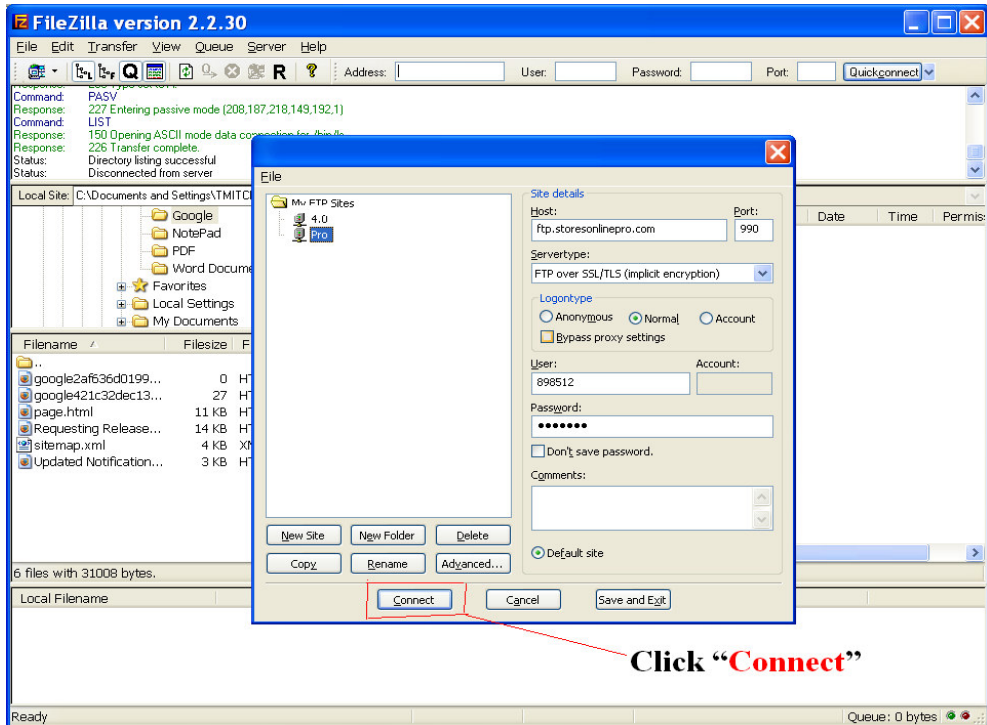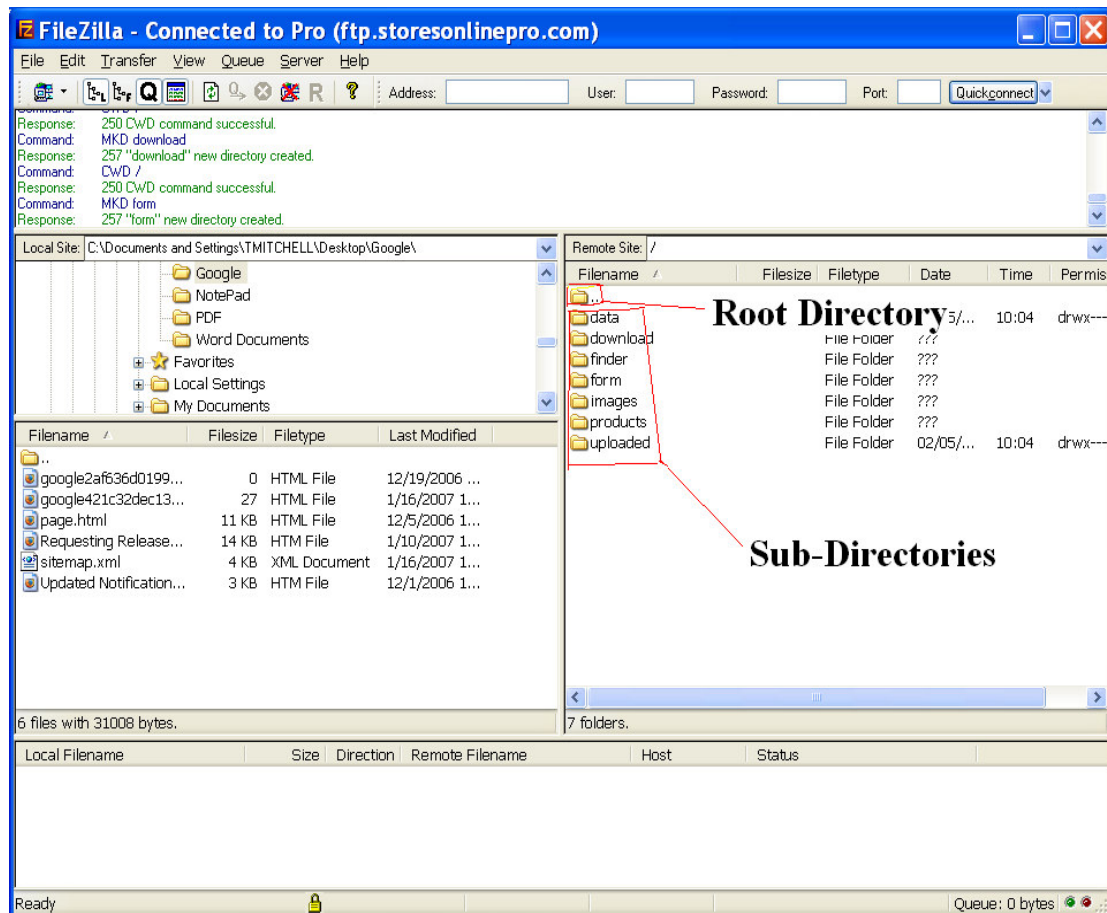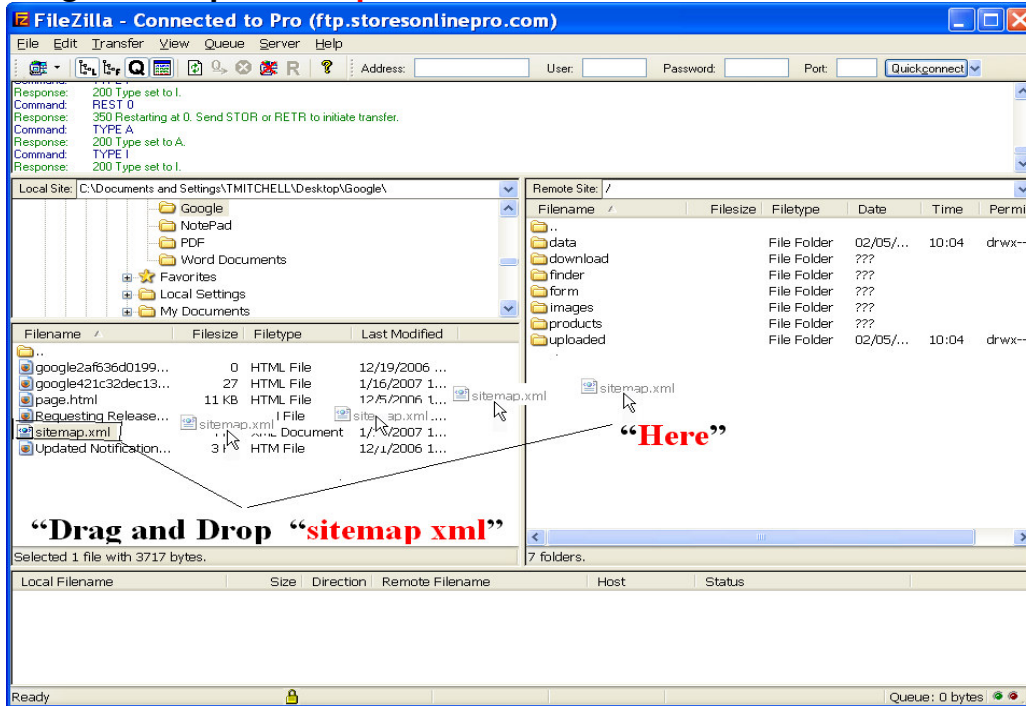
a. Click "Icon" for Site Manager

Click **"Icon"** for Site Manager

b. Select Site **"4.0 or Pro"**

Select Site **"4.0 or Pro"**
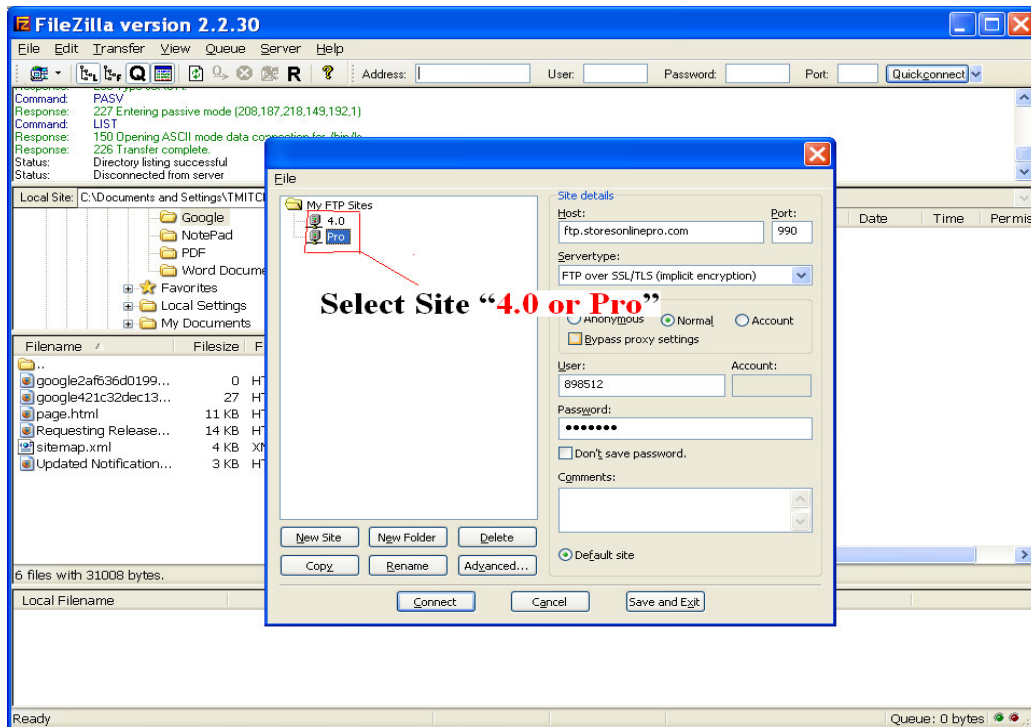
c. Click "Connect"

Click "Connect"

d. FTP connected:

Root Directory

Sub-Directories

e. Drag and Drop "**sitemap.xml**"

Step 20. Add Sitemap to Google:
a. Login to Google Account
b. Click "**Add A Sitemap**"
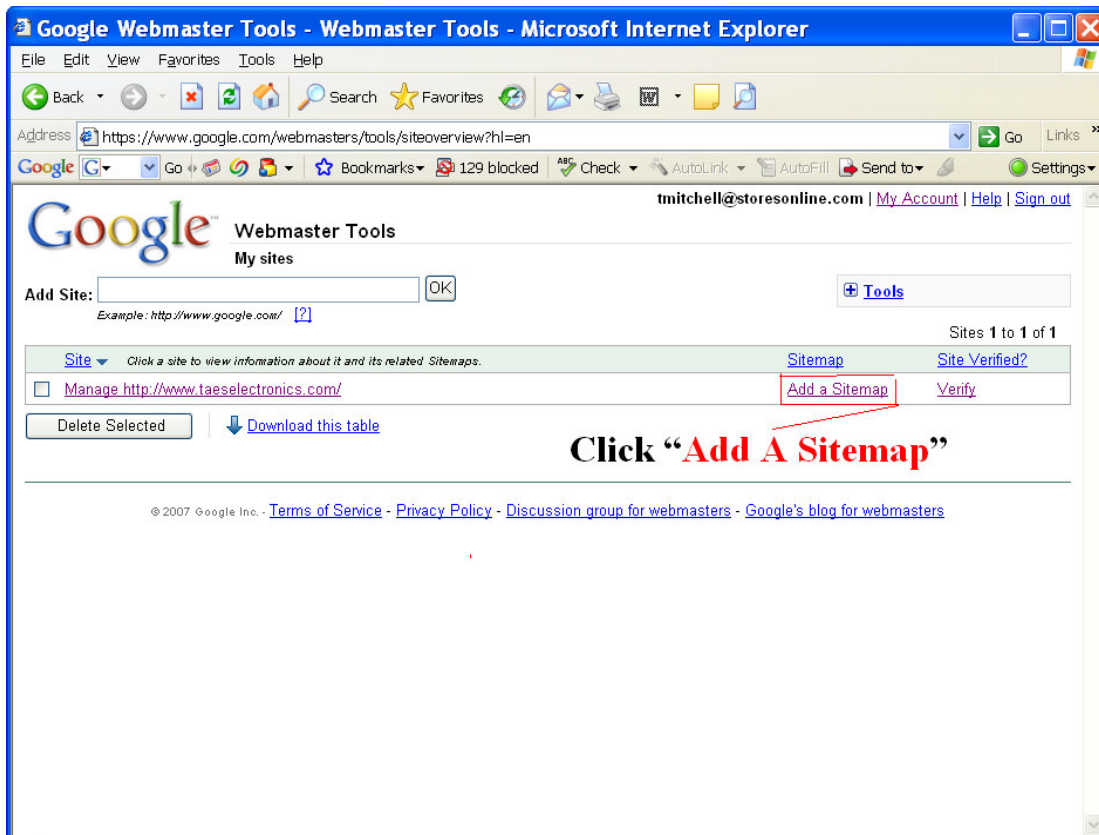
c. Select "Add General Web Sitemap"
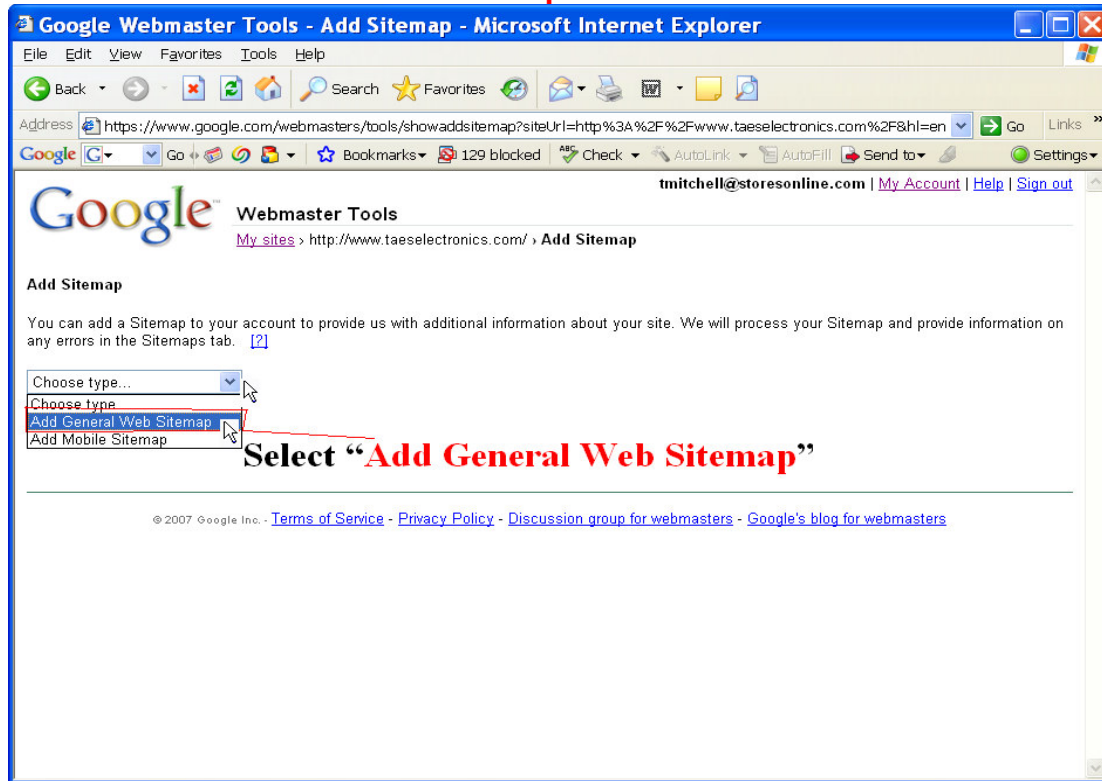
d. Enter "URL" ex: http://www.domainname.com
e. Click "Add Web Sitemap"

You have Added a Sitemap
Final Screen: